

Please see **MINUTE notes** below in *highlighted italics*.

1. Welcome and Introductions

Sign In Sheet attached to Minutes. A voting quorum of the Board was present.

2. Decision Issues (Vote required – 5 items)

a) Recommendations for Co-Chairs of the Advisory Board

<u>Position</u>	<u>Recommendations for Co-Chairs</u>
OHS Advisory Board	Melissa Sirak, 2 year term and Eric Morse, 1 year term

The recommendation to elect Melissa Sirak as Co-Chair of the Advisory Board for a two year term, and Eric Morse as a Co-Chair for a one year term, passed unanimously.

Announcement of Committee Co-Chairs – (no vote required)

<u>Committee</u>	<u>Co-Chairs</u>
Governance	Dan Hinman and Abbie Staudt
Review and Ranking	Melissa Sirak and Kate Monter Durban
Emergency Solutions	Mike Cosgrove and Elaine Gimmel
Executive Committee	Melissa Sirak and Eric Morse
Ad Hoc: SASH	Norman Wolfe and Ed Gernerchak
Ad Hoc: Ending Family Homelessness	Eric Morse and David Gretick
Ad Hoc: Youth	Karen Anderson and Kate Lodge
Ad Hoc: Ending Veteran Homelessness	Kathy Penman and LaTonya Murray

b) Recommendations for Bylaw edits :

- **Article V, Section III a):**

Current Language: a) The Executive Committee shall be comprised of the Co-Chairs of the Advisory Board and the co-chairs of the ESG Committee, the co-chairs of the Governance Committee, and the co-chairs of the Review and Ranking Committee.

Proposed Language: a) The Executive Committee shall be comprised of the co-chairs of the Advisory Board and the **Board Member** co-chairs of the Standing and Ad Hoc Committees of the Board. ***The recommendation to edit the Bylaws to reflect the language above was passed unanimously.***

- **Article V Section III b):**

Current Language: b) The ESG Committee shall be comprised of Advisory Board members and general CoC members. The Committee co-chairs, at least one of whom must be a Board member, and the voting members of the committee will be appointed by the Advisory Board Co-chairs.

Proposed Language: b) The ESG Committee shall be comprised of Advisory Board members and general CoC members. At least one of the Co-Chairs must be a Board member. ***The recommendation to edit the Bylaws to reflect the language above was passed unanimously.***

- c) **Recommendation for establishing CoC Membership Meetings:** The HEARTH Act requires a CoC to have a minimum of two (2) CoC Membership meetings/year. The Cuyahoga County Continuum of Care Charter defines CoC membership as:
“CoC membership includes anyone who is interested in reducing and ending homelessness in the geographic area of the CoC, and who attends the most recent General CoC Membership meeting” .

Recommendation for vote:

The recommendation of the Governance Committee is to post on the OHS Advisory Board website the schedule for the six regularly scheduled OHS Advisory Board meetings with the information that the Board designates each meeting as a “CoC General Membership Meeting”. This practice will permit the widest participation and inclusion of persons as CoC Members by virtue of their attendance at any of the Board meetings.

In addition to the six regularly scheduled CoC Membership meetings, the Governance Committee recommends that the Board schedule one additional Community Board Meeting to include CoC members and the broader community. This meeting would provide an annual report on the progress and challenges to reducing and ending homelessness for all individuals and families in Cuyahoga County.

*This recommendation was unanimously approved, with the clarification that the **Governance Committee** will set the date for the Special CoC meeting.*

- d) **Recommendation and approval of Point In Time Count approach** – Process description attached to Agenda.

Motion and vote required.

*The Motion was moved and seconded to Approve the recommendation. 24 Board members were in attendance. There were **22 in Favor and 2 Opposed**. *The motion passed.**

- e) **Tier 2 – PSH Priority Project recommendation from Ad Hoc Work Group**

Committee: Mike Cosgrove, City of Cleveland; Norman Wolfe, NOBLE; Dan Hinman, United Way; Leslie Perkul, O’Neill Foundation; Linda Warren, Cleveland Neighborhood Progress; Diana Cyganovich, Cogswell Hall; Ken Surratt, County Department of Development; Bill Whitney, Land Bank.

Two projects were submitted: a) Front Steps proposed replacing the existing 60 unit PSH property located at 1545 W. 25th St. with a new 60 unit building to be located at 2254 W. 25th St.; and b) Welcome House proposed a 22 unit renovation of a property at 2905 Franklin Ave. targeting DD Youth aging out of Foster Care and at risk for homelessness.

*The Ad Hoc Work group through Norman Wolfe and Dan Hinman recommended that the Front Steps project be supported by the CoC for the Tier 2 LIHTC Priority PSH project. **23 Board members approved the recommendation. One member abstained from the vote.***

Non-Voting Items:

3. **SASH Committee Report** – *Committee is reaching out to persons with lived homeless experience for feedback on policies related to shelter length of stay. Committee will update Board at March meeting.*
4. **Data Review** – *Current homeless trend data was presented. Information will be posted on the OHS website.*
5. **Cooperative Agreements to Benefit Homeless Individuals (CABHI) Grant** – *Ending Family Homelessness The Board has established a Committee on Ending Family and Youth Homelessness. This committee will meet every month and bring together several initiatives that are going on right now: Ending Youth Homelessness, by aligning with the Place 4 Me, strategic plan to reduce and end youth homelessness, the Cooperative Agreements to Benefit Homeless Individuals Grant (CABHI) which will target families moving to PH; the O'Neill Family Deep Impact Grant and the Partnering for Family Success project. Danielle Cosgrove, of Enterprise will provide staff support for this committee.*
6. **Reducing and Ending Youth Homelessness in Cuyahoga County: A Strategic Plan**
In the Fall of 2015, A Place 4 Me released a Strategic Plan to reduce and End Youth Homelessness. A key component of the strategy is to include youth with lived experience in all the planning activities that are undertaken. A Place 4 Me is establishing a Youth Advisory Board. The OHS Board invites a youth representative to participate on the OHS Board.
7. **Ending Veteran Homelessness** - *Achieved Functional Zero January, 2017. A Committee of the Board was established to oversee reaching the bench mark goals to declare that the Community has ended Veteran Homelessness.*
8. **2016 NOFA AWARDS Announced** - Attachment
9. **Next meeting: Thursday, March 16th**, 9:00 – 11:00 AM at the ADAMHS Board