

**MINUTES OF THE
OHS Advisory Board – Special Meeting
August 25, 2016**

ATTENDANCE: VOTING BOARD MEMBERS – Diana Cyganovich, Eric Morse, Callie Dendrinis, Norman Wolfe, Beau Hill, Kathleen Jackson, Kathleen Penman, Brian Davis, Randall York, Karen Anderson, Kate Monter Durban, Michael Doud, Cortney Crockett, Meagan Ray-Novak for Kate Nagel, Mike Cosgrove, Keith Moody, Sue DiNardo. **QUORUM in attendance.**

CoC MEMBERSHIP: Linda Uveges, Joy Trachsel, Fred Berry, Brendan Woodburn, Dan Hinman, Elaine Gimmel, Anita Cook, Leslie Quilty, Joan Maser, Candace Robinson, Loh,

Overview of NOFA Process and Recommendations:

The Office of Homeless Services, the CoC Collaborative Applicant, discussed the summary of the NOFA:

1. Summary of available funds

- Annual Renewal Demand \$26,697,332
- Tier 1 – 93% of renewal demand - \$24,828,519
- Tier 2 - \$1,868,813
- Maximum Bonus \$1,334,867
- Total Renewal Demand + Bonus \$28,032,199

The process for inviting BONUS applications was summarized:

2. Bonus Applications Process

- Notice was emailed to full CoC list on July 29, 2016
- Notice was posted on OHS website, August 1, 2016
- Two projects were submitted and reviewed by the Review and Ranking Committee.

Danielle Cosgrove, a member of the NOFA Strategy Work group discussed the group's work:

3. Recommendations from NOFA Strategy Work Group

- Reallocation – PASS TH to reallocate to Rapid Re-Housing for Singles with Cuyahoga County remaining as the applicant, and the Salvation Army as the Project Sponsor
- Configuration of Tiers (see chart)
 - Place non-scored projects in Tier 2 except for EDEN RRH for Singles
- Recommend funding both bonus projects submitted to equal maximum bonus award
 - FrontLine Service: Chronic Homeless Permanent Supportive Housing - Greenbridge II
 - EDEN: Rapid Re-Housing for single adults, families and youth
- Apply for \$300,000 for Planning activities

4. More details on Bonus Projects - Available Amount \$1,334,867

a) FrontLine Service: CH - Permanent Supportive Housing - Greenbridge II

- **Application request: \$693,201**

3 case managers and 1 Employment Specialist: \$218,111

Rent assistance for 60, 1 bedroom units: \$442,080

b) EDEN, Inc. Rapid Re-Housing for single adults, families and youth.

- **Application request: \$641,666**

- Rent assistance: \$443,498

Youth – 50 households

Singles – 114 households

Families – 20 households

Total Households: 184

- Case management & operations: \$198,168

5. More details on Planning Grant - \$300,000

Considerations:

- Uncertain if opportunity will be available in future
- Will be able to extend 12 month grant term
- Assure resources to improve CoC performance, support providers

Activities:

- Data analysis for strategic planning
- CoC programs best practices learning
- Training: RRH, PSH, subpopulations, all staff
- Coordination with mainstream resources:
 - Work Force Investment Funding/JFS
 - PHA
 - Mental Health and AOD systems
 - Juvenile Justice
 - Child Welfare
- Other

Melissa Sirak, Co-Chair of the Review and Ranking Committee presented the following recommendations to the OHS Advisory Board for approval:

Recommendation:

The Review and Ranking Committee submits the following recommendation to the OHS Advisory Board for discussion and vote as one Motion:

- a) To include all the projects identified as "RENEWAL" Projects, listed on the attached sheet, with the Project Rank* as shown on the attached list.

- b) To accept the recommendations of the NOFA Strategy Work Group which include the following:
 - Distribution of projects between Tier 1 and Tier 2 as shown on list;
 - Distribution of BONUS Funding as listed between PSH and PH/RRH;
 - Reallocation of the PASS TH project to RRH for Single Adults
 - Include a Planning Grant Application in the amount of \$300,000

- c) To approve the listing of all projects as ranked, in the amounts listed, in the 2016 NOFA application.

*Scores and rankings take into consideration the challenges specific to clients being served; serving higher barrier clients may have the effect of lowering project outcome achievements. Scores are also impacted by the number of clients included in the outcome evaluation scoring.

VOTE: Motion – Karen Anderson; Second – Kathleen Jackson

<u>In Favor</u>	<u>Opposed</u>	<u>Abstained</u>
11	2	4

The Project Listing with rank and scores was disseminated at the meeting and is attached to these Minutes.

FY2016 NOFA Department of Housing & Urban Development ARD = \$26,697,332 TIER 1 = 93% of ARD or \$24,828,519 BONUS can be up to 5% of ARD or \$1,334,867 Planning can be up to 3% of ARD or \$800,920						
TIER 1 - Proposed						
Project Name	Applicant	Project Type *	Renewal/New/Reallocation	Award Amount	Score	Rank
Payne Avenue Plus	FrontLine Service	PSH	Renewal	\$ 721,115	94	1
Permanent Housing for Persons w/ Chemical Dependence 2004	EDEN	PSH	Renewal	\$ 858,426	92	2
8301 Detroit/Buckeye	FrontLine Service	PSH	Renewal	\$ 962,186	91	3
S+C TRA 1126 Units	Cuyahoga County	PSH	Renewal	\$ 10,658,692	91	4
Permanent Housing for Persons w/ Chemical Dependence 2001	EDEN	PSH	Renewal	\$ 1,217,750	91	5
Duplex Housing-Scattered Site	EDEN	PSH	Renewal	\$ 672,685	90	6
Permanent Supportive Housing/CH	Front Steps	PSH	Renewal	\$ 63,059	90	7
Safe Haven 1	FrontLine Service	SH	Renewal	\$ 264,162	90	8
Safe Haven 3	FrontLine Service	SH	Renewal	\$ 464,170	86	9
Downtown Superior Apts.	FrontLine Service	PSH	Renewal	\$ 218,636	83	10
South Pointe	FrontLine Service	PSH	Renewal	\$ 1,009,475	83	11
Euclid & Ohio Freight	FrontLine Service	PSH	Renewal	\$ 1,524,828	82	12
S+C SRA 2004 OH16C40-2001	Cuyahoga County	PSH	Renewal	\$ 1,443,480	82	13
Shelter Plus Care SRA 2007-54	Cuyahoga County	PSH	Renewal	\$ 971,262	76	14
Cogswell Supportive Housing	Cogswell	PSH	Renewal	\$ 102,174	75	15
Gurnick Place	EDEN	PSH	Renewal	\$ 130,557	73	16
Buckeye PSH	Cuyahoga County	PSH	Renewal	\$ 57,103	69	17
Longterm Rental Assistance	Cuyahoga County	PSH	Renewal	\$ 110,235	66	18
2010 S+C TRA	Cuyahoga County	PSH	Renewal	\$ 110,235	66	18
Permanent Housing for Young Adults	FrontLine Service	PSH	Renewal	\$ 460,587	60	19
WSCC RRH 20	WSCC	PH/RRH	Renewal	\$ 214,979	93	20
WSCC RRH 32	WSCC	PH/RRH	Renewal	\$ 368,671	88	21
RRH for Families	Cuyahoga County	PH/RRH	Renewal	\$ 488,328	80	22
PASS RRH for Singles	Cuyahoga County	PH/RRH	Reallocation	\$ 537,741	83	23
RRH for Families & Singles	EDEN	PH/RRH	Renewal	\$ 1,209,434	—	24
TIER 1 Total				\$ 24,729,735		
Tier 2 - Proposed						
Project Name	Applicant	Project Type *	Renewal/New/Reallocation	Award Amount	Score	Rank
Miles - HFI	FrontLine Service	PSH	Renewal	\$ 750,642	—	25
RRH for Singles & Youth	Cuyahoga County	PH/RRH	Renewal	\$ 716,955	—	26
Coordinated Entry	Cuyahoga County	SSO	Renewal	\$ 500,000	—	27
Tier 2 Total				\$ 1,967,597		
Total Annual Renewal Demand				\$ 26,697,332.00		
Bonus Projects						
Greenbridge II	FrontLine Service	PSH	New	\$ 693,201	—	28
RRH for Singles, Families & Youth	EDEN	PH/RRH	New	\$ 641,666	—	29
Total Bonus Projects				\$ 1,334,867		
Planning/ Application	Cuyahoga County	Planning	New	\$ 800,000	—	