

**CUYAHOGA COUNTY CONTINUUM OF CARE**  
**Low-Income Housing Tax Credit**  
**Permanent Supportive Housing Project CoC Process**

**Background**

The Cuyahoga County Office of Homeless Services (OHS) is recognized by the U.S. Department of Housing and Urban Development as the lead agency for the Cuyahoga County Continuum of Care (CoC). For details about the OHS, go to <http://ohs.cuyahogacounty.us>. The OHS with direction from the OHS Advisory Board develops and implements strategic community responses so that homelessness is rare, brief and non-reoccurring for individuals and families within the policy structure described by the HEARTH Act.

Permanent Supportive Housing (PSH) project proposals that align most closely with the local CoC's strategic initiatives may be designated by the CoC as their Priority Project(s). Priority Projects will receive bonus points through the QAP process. The FY2018 -2019 Qualified Application Plan, permits CoC's to endorse 2 projects, designating them as Priority #1, and Priority #2.

**Purpose of this Document**

This document provides information about the process and timeline for seeking Cuyahoga County CoC support for PSH projects applying for low-income tax credit financing through the Ohio Housing Finance Agency process. As described in the 2018 -2019 Qualified Application Plan (QAP) found on line at <http://www.ohiohome.org/lihtc/documents.aspx>, "bonus" points will be awarded to the Tier 1 and Tier 2 project that has documented support from the local CoC.

**2018 Cuyahoga County Tax Credit PSH Project Support Process****Cuyahoga County PSH Review Criteria**

- The project advances the CoC's strategies to reduce and end homelessness for the highest barrier, homeless individuals and families;
- The project targets un-served, or underserved, homeless individuals or families
- The project meets a documented need for housing & services for a PSH target population
- Relative to other projects, the project provides a large number of units or preserves units that would otherwise be lost
- The Project is consistent with the design review guidelines of the City of Cleveland & Cuyahoga County
- The project utilizes a housing first service delivery model for residents
- The project leverages non-CoC Program resources to assist in the development, operations, services, and sustainability of the PSH units
- The project is able to document that a community acceptance process was completed and that the project has the support of the community, the Councilperson and/or the CDC.
- The project identifies an on-site supportive services provider which is qualified to submit Medicaid reimbursements.

### **Submission Process for 2018 Cuyahoga County CoC LIHTC PSH Projects**

LIHTC projects seeking Cuyahoga County CoC support must complete and submit the Project Proposal (attached) to the Cuyahoga County CoC PSH Project Review Committee, by end of business on **Friday, January 5, 2018**. The project will be reviewed by the Committee. A recommendation for action will be made to the OHS Advisory Board. Applicants will be notified of the status of CoC support on or before **Friday, January 19, 2018**.

### **2018 Cuyahoga County PSH Project Process Timeline**

October, 2017	2018 AHFA posted to OHFA website
January 5, 2018	Deadline for submitting PSH project to CoC
January 18, 2018	OHS Advisory Board meeting to approve recommendation
January 19, 2018	CoC Committee notifies Project sponsors of decisions
February 15, 2018	Deadline to submit Proposal applications to OHFA
May 16 <sup>th</sup> , 2018	Recommendations for awards made to OHFA Board