

FY2017 NEW Project Guidelines: Application Process

The 2017 Housing and Urban Development Notice of Fund Availability (NOFA) allows communities to apply for Bonus funding. There are two eligible activity types for Bonus Funding:

- 1) Permanent Supportive Housing for Chronically homeless individuals and families (PSH for CH)
- 2) Rapid Re-Housing for any population (RRH)

The Bonus amount available to the Cuyahoga County Continuum of Care is **\$1,601,840**.

To apply for funding for a Bonus Project, please submit a Letter of Intent (LOI) no later than end of business day (5:00 PM), **Wednesday, August 16, 2017** to sweir@cuyahogacounty.us.

The Letter of Intent must include the following:

1. Identify the Activity type being applied for:

- PSH
- RRH

2. Provide a Project description including:

- plan for coordination with Coordinated Assessment & Intake to accept for all client referrals;
- The number of persons and the number of households to be served in a 12 month period

3. Document prior experience with providing RRH and/or Permanent Supportive Housing for Chronically homeless to the specified target populations:

- a) length of time that agency has provided rental assistance to homeless households
- b) CoC programs through which rental assistance has been provided, and the target populations for each;
- c) Homeless programs for which the agency has provided rental assistance within the 2016 calendar year.
- d) Number of Households served during the 2016 calendar year by program;
- e) Total rent assistance dollars administered by the agency, through each homeless assistance program, for the 2016 calendar year.
- f) Plan for providing Supportive Services to the target population.

4. Budget – Please provide a budget that clearly states:

- The total amount being requested
- Total number of households to be served

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- Number of households served by sub group (families, youth, single adults)
- Number of months of subsidy proposed for each group, and discussion of rationale
- Case management case load size for each group,
- Rent amount by bedroom size
- Total rental assistance by target group
- Total housing location costs by subgroup
- Total service funding by subgroup
- Total budget to serve each subgroup
- Time line to begin providing RRH program

Proposals will be reviewed and scored by a subcommittee of the Review & Ranking Committee.

Providers will be notified by end of business on Wednesday, August 23rd as to whether the project will be recommended to be included in the 2017 NOFA application. Questions? Contact Shari Weir: sweir@cuyahogacounty.us .