

FY2016 BONUS Project Guidelines for Rapid Re-Housing Projects: Application Process

The Cuyahoga County Continuum of Care invites non-profit organizations interested in providing Rapid Re-Housing for homeless single adults, families, and youth (18 to 24 years old) to submit a Letter of Intent (LOI) no later than end of business day (5:00 PM), **Friday, August 12, 2016**, to rgillett@cuyahogacounty.us.

The Letter of Intent must include the following:

1. **Project description** including plan for coordination with Coordinated Assessment & Intake and accepting referrals from shelter and temporary housing providers;
2. **Experience** with providing RRH to the target populations:
 - a) length of time that agency has provided rental assistance to homeless households
 - b) CoC programs through which Rental assistance has been provided, and the target populations for each;
 - c) Homeless programs for which the agency has provided rental assistance within the 2015 calendar year.
 - d) Number of Households served during the 2015 calendar year by program;
 - e) Total rent assistance dollars administered by the agency, through each homeless assistance program, for the 2015 calendar year.
3. **Budget** – The estimated amount of Bonus funding that Cuyahoga County is eligible to apply for is **\$1,334,867.00**. Please provide a budget that clearly states:
 - The total amount being requested
 - Total number of households to be served
 - Number of households served by sub group (families, youth, single adults)
 - Number of months of subsidy proposed for each group, and discussion of rationale
 - Case management case load size for each group,
 - Rent amount by bedroom size
 - Total rental assistance by target group
 - Total housing location costs by subgroup
 - Total service funding by subgroup
 - Total budget to serve each subgroup
 - Time line to begin providing RRH program

Proposals will be reviewed and scored by a subcommittee of the Review & Ranking Committee. Providers will be notified by end of business on Friday, August 19th as to whether the project will be recommended to be included in the 2016 NOFA application. Questions? Contact Ruth Gillett: rgillett@cuyahogacounty.us.