

**DRAFT AGENDA SPECIAL MEETING 8/30/2018****1. Welcome /Introductions:**

**Board members attending:** Fred Berry, Hazel Williams, Paul Mosher, Marcia Zashin, Raven Kauffman representing Christine Horne, Loh, Beau Hill, Mary McNamara, Michiel Wackers, Linda Uveges, Cortney Crockett, LeVine Ross representing Yvonne Conwell, Jennifer Harrison representing Angela Glassco, Elaine Gimmel, Andrew Katusin, Terrie Carter representing Eleace Sawyers, Michael Sering, Tami Fischer representing Maggie Tolbert, Barb Karam, Denise Moore, representing Chris Knestrick, Keith Moody, Karen Anderson, Melissa Sirak.

**Non-voting CoC members:** John Litten, Judy Kern, Sherriea Jackson, Sarah Froimson, Kate Monter Durban, Mike Hahn, Rosie Palfy, Candace Robinson

2. **Determine if quorum present :** *Quorum is defined as at least 50% of the Voting Board members in attendance. Current Board Membership is 28 people. A Quorum would be 14 people. There were 23 Voting members in attendance so a Quorum was confirmed.*
3. **Determine who is eligible to vote:** *Melissa Sirak, the Co-Chair of the Advisory Board explained that members who had a conflict of interest were not eligible to vote on the NOFA Project Ranking recommendations. Melissa explained that a conflict would exist if the Board member or a member of the Board member's immediate family, were employed or on the Board of an agency involved in the recommendation process.*

**4. Review and Ranking Report**

- Process
- Site visit determination and proposed process
- Bonus Projects Process
- Development of recommendation for Review and Ranking
- Presentation to Advisory Board on 8/30/18

*To assure that everyone understood that the Review and Ranking process had been conducted in a way that was transparent, fair, and public, Melissa reviewed the steps and criteria considered in the Review and Ranking process. This information had been shared at the Board meetings prior to beginning the process, and had been approved by the Board. In addition, information related to the Review and Ranking process has been posted on the OHS website at [www.ohs.cuyahogacounty.us](http://www.ohs.cuyahogacounty.us) ..*

**5. RECOMMENDATIONS**

- Project rankings – how derived
- TIER 1 and TIER 2 – rationale
- BONUS Projects
- BONUS Project Rankings – how derived
- Planning Grant Application
- **Project Rankings:** *Ruth discussed the additional scoring criteria that takes into account factors such as the number of units of housing provided, the target population, and the*

percentage of the persons served who meet the chronic homeless definition.

These values are included in the calculation that guides the Project Rankings for the NOFA Project List. The criteria were provided to those attending the meeting and posted on the OHS website.

- **TIER 1 and TIER 2:** Projects are ranked according to the percentage of CH population that are served, with projects serving a higher percentage and a higher actual number, ranked highest. PH projects that support PH Rapid re-Housing are ranked next numerically, including the SSO Coordinated Entry Project.
- **Bonus Projects and Rankings:** The Cuyahoga County Continuum of Care Board voted in 2004 to prioritize projects that served 100% Chronic Homeless persons, and that were part of the Housing First Initiative to End Chronic Homelessness, for any "new" funds coming into the Community. Applying this commitment to the submitted projects, the FrontLine Service, Emerald Alliance XI project would be prioritized over the Dedicated PLUS project or the St. Joseph's Commons Project. The relative order of these two projects is determined by the number of people proposed to be served. The DV project is a PH/RRH submission, so is prioritized after the projects targeting CH individuals and families.
- **Planning Grant** – In order to continue the CoC's efforts to improve and strengthen a coordinated and systemic response to ending homelessness, it is proposed to request a \$300,000 planning grant.

**6. Motion(s):**

- a) one vote on the entire Project List as ranked
- b) Vote on TIER 1 and Tier 2, and then a
- c) Vote on the Bonus Projects and ranks?
- d) Vote to submit a Planning Grant Application

**DRAFT Recommendation (s):**

- a) **Motion: Submit the projects on the attached list as ranked, in the Tier configuration presented; including the Bonus Projects as listed and ranked, and a Planning Project; OR**
- b)
  - i. **Motion 1 - Submit the Renewal projects as Ranked and as listed in Tier 1 and Tier 2,**
  - ii. **Motion 2 – Submit the Bonus Projects as listed and ranked**
  - iii. **Motion 3 – Submit a Planning Grant on behalf of the CoC in an amount TBD.**

*Fred Berry made a Motion to approve the:*

- *Project Rankings as proposed,*
- *placement of projects in Tier 1 and Tier 2,*
- *including all 4 BONUS projects, as ranked, and*
- *including a Planning Grant, which is an un-ranked project.*

*The Motion was seconded by Mike Sering.*

- *17 Members voted for the Motion.*
- *5 members abstained*
- *1 member voted not to approve*

August 31, 2018

**MINUTES OF THE 8/30/18 - SPECIAL OHS ADVISORY BOARD  
MEETING**

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*hours prior to submitting the application.*

*The next OHS Board meeting will be Thursday, November 15<sup>th</sup>, 9:00 – 11:00 AM at the ADAMHS Board.*

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**NOFA Project Summary: SSO, PSH, RRH, Safe Haven 2018**

Applicant	Project Name	Description	HH Served	Amt. Requested	2018 Rank	Comments	2017 Rank
FLS	Downtown Superior Apts.	PSH, 95% CH; scattered site	44	\$220,189	10	single adults	10
EDEN	Duplex-Hsg Scattered Site	PSH, 65% CH; Scattered Site	44	\$678,397	11	14 families; 30 single adults	11
EDEN	Gurnick Place	PSH, 30% CH; targeted to persons who are HIV +	17	\$133,005	19	single adults	16
FLS	Payne Ave. Plus	PSH, 90% CH target pop.; scattered site	30	\$725,315	13	3 families; 27 single adults	12
EDEN	Perm. Housing for Persons w/CD 2001	PSH, 0% CH, Target Mental Health & AOD; scattered	34	\$429,462	20	34 families	18
EDEN	Perm. Housing for Persons w/CD 2004	PSH,95% CH, Mental Health and AOD; EC, Liberty & scattered	152	\$862,542	7	8 families; 144 single adults	8
EDEN	TRA 1126 Units	PSH,33% CH; scattered site	1,145	\$10,765,612	1	461 singles; 684 families	1
FLS	Safe Haven 3	PSH, 100% CH Severely Mentally Ill, CH PSH back -up	12	\$464,170	15	single adults	19
Cogswell Hall	Cogswell Supportive Housing	PSH, 50% CH; single site	14	\$102,942	17	single adults	15
EDEN	SRA 2004	PSH, 100% CH, Housing First units	228	\$1,504,704	4	single adults	4
FLS	South Pointe	PSH, 85% CH, Housing First units, + Supportive services	192	\$1,016,430	3	single adults	3
EDEN	2010 TRA	PSH, 100% CH Families, Scattered Site	7	\$111,423	12	families	9
FLS	Euclid	PSH, 100% CH Housing First subsidies + Services	211	\$1,544,268	2	31 families; 180 single adults	2
FLS	Perm. Housing for Young Adults	PSH, 18 -24;60% CH, single youth	23	\$464,049	14	young adults	13
EDEN	SRA 2007-54	PSH, 100% CH - Housing First units	157	\$1,017,438	5	single adults	5
EDEN	Buckeye PSH Long-Term Rent Assistance	PSH, 100% CH - Housing First units	9	\$59,803	16	single adults	14
WSCC	WSCC RRH 32	RRH-PH, Zacchaeus Hsg. Non-chronic families	32	\$370,207	25	families	24
Front Steps	Permanent Supportive Housing/CH	PSH, CH, 5 units, single site	5	\$64,559	18	single adults	17
WSCC	WSCC RRH 20	RRH-PH, Zacchaeus Hsg. Non-chronic families	20	\$216,659	26	families	25
FLS	8301 Detroit	PSH, 100% CH, Housing First; and families	160	\$965,990	6	29 families; 131 single adults	6
Cuyahoga County	Cuyahoga Cty. RRH for Families	RRH-ES; Shelter based RRH; non-chronic*	343	\$488,712	23	343 families:	22
EDEN	RRH for Families & Singles Bonus FY 2015	RRH-PH; Rent assistance; non-chronic	317	\$1,223,786	22	178 singles; 251 families	21
FLS	Miles	PSH, 100% CH; Housing First units	75	\$757,602	9	single adults	7
Cuyahoga County	Cuyahoga Cty. - Coordinated Entry	SSO, Front Door to CoC; prioritization of RRH & PSH.		\$500,000	24		20
Cuyahoga County	Cuyahoga Cty. RRH for Single Adults & Youth	RRH-PH, Rent Assistance; non-chronic HH		\$726,315	27	188 singles; 185 families	26
Cuyahoga County	PASS 2016 RHH for Single Adults	RRH-ES, Sheleter based RRH; single adults; non-chronic	75	\$538,461	20	179 singles 1st 3 quarters	23
EDEN	EAX Greenbridge Extension	PSH, 100% CH single adults Housing First units	95	\$1,070,066	8	85 singles; 9 families	27

**Additional Factors and Scoring Approach**

Project Type	PSH/100% CH	PSH/ Some CH	No CH/ PSH	PH-RRH		
POINTS	5	4	3	3		
Number of Units	5 - 25	26 – 100	100 Plus			
POINTS	1	2	3			
Target population	CH	Disabled but not CH	Non-disabled			
POINTS	4	3	2			
Sub population	Single Adult	Families	Young Adults			
POINTS	2	3	4			
R &R Score	< 50 1 Point	51- 60 2 Points	61 – 70 3 Points	71 – 80 4 Points	81 – 90 5 Points	91 + 6 Point

FY2018 NOFA

Project Applications Scored and Ranked - FINAL List

ARD = \$27,022,106 TIER 1 = 94% of ARD or \$25,400,780; TIER 2= \$1,621,326  
 BONUS can be up to 6% of ARD = \$1,621,326; DV BONUS up to 10% = \$2,702,210

TIER 1 - Proposed

Project Name	Applicant	Project Type *	# of BEDS	CH	GIW Amount	Rank
S+C TRA: 1,126 Units	EDEN	PSH	2,169	400	\$ 10,765,612	1
Euclid	FrontLine Service	PSH	268	180	\$ 1,544,268	2
SouthPointe	FrontLine Service	PSH	192	157	\$ 1,016,430	3
S+C SRA 2004	EDEN	PSH	228	154	\$ 1,504,704	4
S+C SRA 2007	EDEN	PSH	157	157	\$ 1,017,438	5
8301 Detroit	FrontLine Service	PSH	154	154	\$ 965,990	6
PSH for Chem. Dep. 2004	EDEN	PSH	181	153	\$ 862,542	7
GREENBRIDGE II	EDEN	PSH	111	111	\$ 1,070,066	8
Miles - HFI	FrontLine Service	PSH	95	95	\$ 757,602	9
Downtown Superior Apts. (1850)	FrontLine Service	PSH	46	42	\$ 220,189	10
Duplex	EDEN	PSH	63	36	\$ 678,397	11
S+C TRA	EDEN	PSH	27	27	\$ 111,423	12
Payne Ave. Plus	FrontLine Service	PSH	36	23	\$ 725,315	13
PSH for Young Adults	FrontLine Service	PSH	23	14	\$ 464,049	14
Safe Haven 3	FrontLine Service	SH	12	12	\$ 464,170	15
Buckeye PSH Rent Asst.	EDEN	PSH	9	9	\$ 59,803	16
Cogswell PSH	Cogswell	PSH	14	7	\$ 102,942	17
PSH/CH Front Steps	Front Steps	PSH	5	5	\$ 64,559	18
Gurnick	EDEN	PSH	17	5	\$ 133,005	19
PSH for Chem. Dep. 2001	EDEN	PSH	34	0	\$ 429,462	20
PASS RRH for Singles	Cuyahoga County	PH/RRH	75		\$ 538,461	21
RRH for Families & Singles	EDEN	PH/RRH	60		\$ 1,223,786	22
RRH for Families	Cuyahoga County	PH/RRH	60		\$ 488,712	23
<b>TIER 1 Total</b>					<b>\$ 25,208,925</b>	

TIER 2 Proposed

Coordinated Entry	Cuyahoga County	SSO			\$ 500,000	24
WSCC RRH 32	WSCC	PH/RRH	32		\$ 370,207	25
WSCC RRH 20	WSCC	PH/RRH	20		\$ 216,659	26
RRH for Singles & Youth	Cuyahoga County	PH/RRH	50		\$ 726,315	27
<b>TIER 2 Total</b>					<b>1,813,181</b>	

TOTAL Renewal Amount

\$ 27,022,106

BONUS Projects - "Regular"

Project Name	Applicant	Project Type *	# of BEDS	CH	Amount	Rank
Emerald Alliance	FrontLine Service	CH/PSH			\$883,857	28
DedicatedPLUS	EDEN	CH/PSH			\$ 441,258.00	29
St. Joseph's Commons	Front Steps	CH/PSH			80,341	30
<b>TOTAL BONUS Projects</b>					<b>1,405,456</b>	

BONUS - DV Survivors

RRH for DV Survivors	EDEN	PH/RRH	100 Households		\$ 1,184,590	31
<b>TOTAL BONUS DV Survivor PROJECTS</b>					<b>\$ 1,184,590</b>	

Planning Grant

Cuyahoga County

\$ 300,000

Not Ranked

Total 2018 Application

\$29,912,152