

DRAFT AGENDA SPECIAL MEETING 8/30/2018

1. **Welcome /Introductions:**

Board members attending: Fred Berry, Hazel Williams, Paul Mosher, Marcia Zashin, Raven Kauffman representing Christine Horne, Loh, Beau Hill, Mary McNamara, Michiel Wackers, Linda Uveges, Cortney Crockett, LeVine Ross representing Yvonne Conwell, Jennifer Harrison representing Angela Glassco, Elaine Gimmel, Andrew Katusin, Terrie Carter representing Eleace Sawyers, Michael Sering, Tami Fischer representing Maggie Tolbert, Barb Karam, Denise Moore, representing Chris Knestrick, Keith Moody, Karen Anderson, Melissa Sirak.

Non-voting CoC members: John Litten, Judy Kern, Sherriea Jackson, Sarah Froimson, Kate Monter Durban, Mike Hahn, Rosie Palfy, Candace Robinson

2. **Determine if quorum present :** *Quorum is defined as at least 50% of the Voting Board members in attendance. Current Board Membership is 28 people. A Quorum would be 14 people. There were 23 Voting members in attendance so a Quorum was confirmed.*
3. **Determine who is eligible to vote:** *Melissa Sirak, the Co-Chair of the Advisory Board explained that members who had a conflict of interest were not eligible to vote on the NOFA Project Ranking recommendations. Melissa explained that a conflict would exist if the Board member or a member of the Board member's immediate family, were employed or on the Board of an agency involved in the recommendation process.*

4. **Review and Ranking Report**

- Process
- Site visit determination and proposed process
- Bonus Projects Process
- Development of recommendation for Review and Ranking
- Presentation to Advisory Board on 8/30/18

To assure that everyone understood that the Review and Ranking process had been conducted in a way that was transparent, fair, and public, Melissa reviewed the steps and criteria considered in the Review and Ranking process. This information had been shared at the Board meetings prior to beginning the process, and had been approved by the Board. In addition, information related to the Review and Ranking process has been posted on the OHS website at www.ohs.cuyahogacounty.us ..

5. **RECOMMENDATIONS**

- Project rankings – how derived
- TIER 1 and TIER 2 – rationale
- BONUS Projects
- BONUS Project Rankings – how derived
- Planning Grant Application
- ***Project Rankings:*** *Ruth discussed the additional scoring criteria that takes into account factors such as the number of units of housing provided, the target population, and the*

percentage of the persons served who meet the chronic homeless definition.

These values are included in the calculation that guides the Project Rankings for the NOFA Project List. The criteria were provided to those attending the meeting and posted on the OHS website.

- **TIER 1 and TIER 2:** Projects are ranked according to the percentage of CH population that are served, with projects serving a higher percentage and a higher actual number, ranked highest. PH projects that support PH Rapid re-Housing are ranked next numerically, including the SSO Coordinated Entry Project.
- **Bonus Projects and Rankings:** The Cuyahoga County Continuum of Care Board voted in 2004 to prioritize projects that served 100% Chronic Homeless persons, and that were part of the Housing First Initiative to End Chronic Homelessness, for any “new” funds coming into the Community. Applying this commitment to the submitted projects, the FrontLine Service, Emerald Alliance XI project would be prioritized over the Dedicated PLUS project or the St. Joseph’s Commons Project. The relative order of these two projects is determined by the number of people proposed to be served. The DV project is a PH/RRH submission, so is prioritized after the projects targeting CH individuals and families.
- **Planning Grant** – In order to continue the CoC’s efforts to improve and strengthen a coordinated and systemic response to ending homelessness, it is proposed to request a \$300,000 planning grant.

6. Motion(s):

- a) one vote on the entire Project List as ranked
- b) Vote on TIER 1 and Tier 2, and then a
- c) Vote on the Bonus Projects and ranks?
- d) Vote to submit a Planning Grant Application

DRAFT Recommendation (s):

- a) **Motion: Submit the projects on the attached list as ranked, in the Tier configuration presented; including the Bonus Projects as listed and ranked, and a Planning Project; OR**
- b)
 - i. **Motion 1 - Submit the Renewal projects as Ranked and as listed in Tier 1 and Tier 2,**
 - ii. **Motion 2 – Submit the Bonus Projects as listed and ranked**
 - iii. **Motion 3 – Submit a Planning Grant on behalf of the CoC in an amount TBD.**

Fred Berry made a Motion to approve the:

- *Project Rankings as proposed,*
- *placement of projects in Tier 1 and Tier 2,*
- *including all 4 BONUS projects, as ranked, and*
- *including a Planning Grant, which is an un-ranked project.*

The Motion was seconded by Mike Sering.

- *17 Members voted for the Motion.*
- *5 members abstained*
- *1 member voted not to approve*

The complete application will be posted on the OHS website, (www.ohs.cuyahogacounty.us) 24

hours prior to submitting the application.

The next OHS Board meeting will be Thursday, November 15th, 9:00 – 11:00 AM at the ADAMHS Board.